

### Physician registration.

1. When a DME provider sends you an invitation, you will receive the following email. Follow the instructions to register and login.



2. When you select “[Please sign up here](#)” the PRACTITIONER REGISTRATION page, shown below, will be displayed. You should fill out the entire page and select SUBMIT at the bottom left.



Scan this code with your smartphone to find out more about us!

www.dmeevalumate.com  
info@dmeevalumate.com

Note: Registration is completed in two steps - the first step is to fill out the registration form shown below; upon submission, a second email will be sent to you to complete your registration.

**DMEevalumate.com**  
PATIENT ASSESSMENT TOOL

Logged in as: **erictest (Vendor)** ADMIN or LOGOUT

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### PRACTITIONER REGISTRATION

**PRACTITIONER DETAILS**

Practitioner type **REQUIRED**

Name **REQUIRED**

NPI number **REQUIRED**

Address line 1 **REQUIRED**

Address Line 2

City **REQUIRED**

State **REQUIRED**

Zip code **REQUIRED**

**CONTACT DETAILS**

Phone number **REQUIRED**

Fax number

Email Address **REQUIRED**

Website



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PROMOTIONAL CODE


Promotional Code

HUMAN VERIFICATION

Enter the characters from the image REQUIRED



3. Upon Submission, you will receive the email seen below. Select COMPLETE REGISTRATION.



**DMEEvaluate.com**  
PATIENT ASSESSMENT TOOL

Please complete registration

John Blue,

Please complete your registration by setting your password using the option below

About DMEEvaluate

DMEEvaluate is a patient assessment tool that streamlines the process of documenting the need for Durable Medical Equipment.

[Find out more](#)

© 2012 DMEEvaluate.com [www.dmeevalumate.com](http://www.dmeevalumate.com)



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4. The PASSWORD page will be displayed.

- a. Enter a Username
- b. Enter a Password (This requires a minimum of 7 characters including 1 lowercase letter, 1 uppercase letter, 1 number, and 1 symbol (@#\$?))
- c. Re-enter the Password for verification.
- d. Click SUBMIT.

You must remember the Username and Password to login and use DMEevalumate.

**DMEevalumate.com**  
PATIENT ASSESSMENT TOOL

User: ericstest (Vendor) LOGOUT

### PASSWORD

Use this screen to set your password. These changes will take effect when you next login.  
Please choose a password with at least 7 characters, with one number, one lowercase letter, one uppercase letter, and one symbol i.e. DM3ev4!uM8

Username **REQUIRED**

Password **REQUIRED**

Repeat Password **REQUIRED**

SUBMIT



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5. The LOGIN page will be displayed. Use your newly created Username and Password to login to DMEevalumate.com.

DMEevalumate.com PATIENT ASSESSMENT TOOL User: ericstest (Vendor) LOGOUT

**LOGIN**

Username

Password

Remember me?  Yes

LOGIN

Forgotten your password?

6. The practitioner OVERVIEW page will be displayed. Select DME COMPANIES.

DMEevalumate.com PATIENT ASSESSMENT TOOL User: Alicia (Practitioner) LOGOUT

OVERVIEW CREDITS **DME COMPANIES** MY ACCOUNT

**OVERVIEW**

**CREDITS**  
Credits remaining: 0  
Total credits used: 0

**DME COMPANIES**  
Number of DME Companies: 0

**PATIENT ASSESSMENTS FORMS**  
Continue to one of the following forms:

- Mobility Equipment 3 Credits
- Respiratory 2 Credits
- General Medical Equipment 1 Credit

CREDIT USAGE ADD CREDITS VIEW ALL SEARCH



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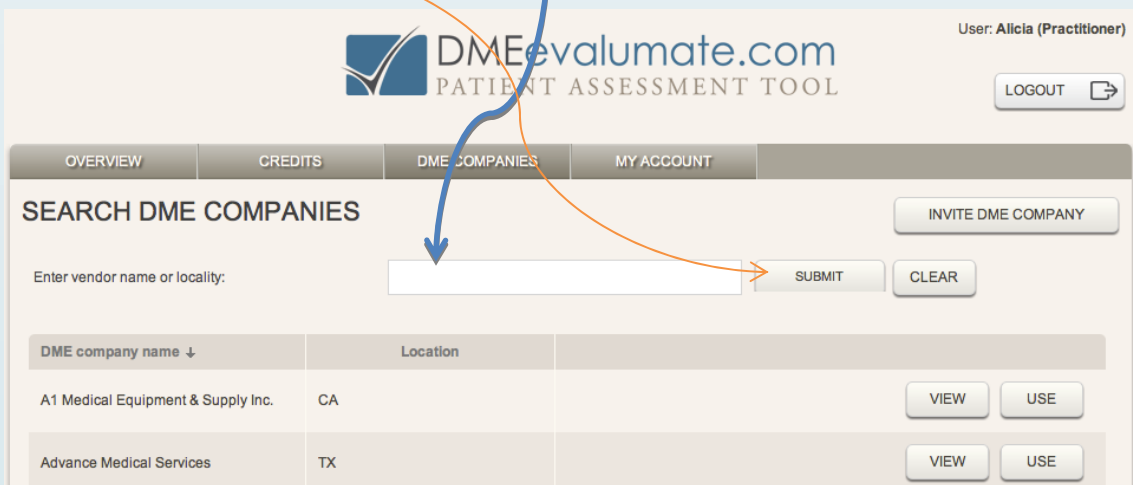
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7. The DME COMPANIES page will be displayed. Select SEARCH DME COMPANIES to view all DME providers registered with DMEevalumate.com.



8. The SEARCH DME COMPANIES page will be displayed. There are several ways to associate your practice with a preferred DME provider. One way is shown below.

- a. Type the name of the DME Provider (Eric Test, in this case) in the "Enter vendor name or locality" box.
- b. Select SUBMIT.



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9. Once the DME providers name is listed (in this case Eric Test) select USE to link them together.

SEARCH DME COMPANIES

Enter vendor name or locality:  SUBMIT CLEAR

DME company name ↓	Location
Eric Test	FL

Showing 1 - 1 of 1 results. Page: 1

10. Now that you have selected your DME Provider (Eric Test), return to the OVERVIEW page and select Mobility Equipment.

OVERVIEW

CREDITS

Credits remaining: 0  
Total credits used: 0

DME COMPANIES

Number of DME Companies: 0

PATIENT ASSESSMENTS FORMS

Continue to one of the following forms:

- Mobility Equipment 3 Credits
- Respiratory 2 Credits
- General Medical Equipment 1 Credit



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11. You can perform as many practice assessments as you want by selecting CHOOSE on the same line as Training Provider.

**DO NOT USE** the Training Provider to perform a face-to-face evaluation with an actual patient because the PDF (of the seven-element order and face-to-face evaluation documentation) will be generated with **VOID** stamped on it.

CHOOSE A DME COMPANY

For training purposes, please select the provider marked "Training" below. This option doesn't use any of your credits.

Company name ↓	Location	
 TRAINING PROVIDER Training Provider		CHOOSE
Eric Test	Safety Harbor, FL	VIEW CHOOSE

12. Select CHOOSE on the same line as your DME provider (Eric Test) and use their credits when you are ready to perform a face-to-face evaluation with an actual patient.

Note: you are using the credits of your DME provider; there is no cost to you for using DMEevalumate.com.



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